
PRE-DELIVERY SITE VERIFICATION

CUSTOMER NAME: _____

ADDRESS: _____

PLEASE UPDATE YOUR CONSTRUCTION PROGRESS BY COMPLETING THIS FORM & RETURNING IT VIA E-MAIL TO SALES@SIGNATUREHARDWOODS.COM AS SOON AS POSSIBLE.

PRIOR TO FLOOR MATERIAL DELIVERY: Your pre-finished engineered hardwood floor must acclimate for a minimum of 10 days prior to installation. The floor materials CANNOT be stored in a non-climate-controlled environment outside, in a shed or garage. Wood floor must acclimate inside stable house living conditions only. Storing floor in non-climate-controlled environment voids the warranty.

Is the **residence climate controlled** & has an isolated dry area for wood floor storage for acclimation? ☐ YES ☐ NOIs the **subfloor clean** and free of construction debris, dirt, and residue? ☐ YES ☐ NOIf not, will you require **subfloor sanding** prior to floor installation? ☐ YES ☐ NOWhat is the inside **Relative Humidity** in the house? **Basement:** _____ **1st floor:** _____**2nd floor:** _____ **Other:** _____What is the **Plywood subfloor Moisture Content**? **Basement:** _____ **1st floor:** _____**2nd floor:** _____ **Other:** _____**HVAC On & Running:** ☐ YES ☐ NO **Date turned on:** _____ **Temp per thermostat:** _____**Humidifier On & Running:** ☐ YES ☐ NO **Date turned on:** _____**Dehumidifier On & Running:** ☐ YES ☐ NO **Date turned on:** _____**RADIANT HEAT On & Running:** ☐ YES ☐ NO **Temp per Thermostat:** _____ **Actual:** _____**Areas with Radiant Heated Subfloor:** _____**Drywall (walls): Installed:** ☐ YES ☐ NO **Primed:** ☐ YES ☐ NO **Painted:** ☐ YES ☐ NO**Spray painting** completed? ☐ YES ☐ NO **COMPLETION DATE:** _____**Baseboards** installed | painted? ☐ YES ☐ NO **COMPLETION DATE:** _____**Trim work** installed | painted? ☐ YES ☐ NO **COMPLETION DATE:** _____**Tile floor** Installed Bathrooms? ☐ YES ☐ NO **COMPLETION DATE:** _____**Tile floor** Installed in Mudroom? ☐ YES ☐ NO **COMPLETION DATE:** _____**Tile floor** Installed in Laundry? ☐ YES ☐ NO **COMPLETION DATE:** _____**Kitchen cabinets** installed? ☐ YES ☐ NO **COMPLETION DATE:** _____**Build-ins | Closet cabinets** installed? ☐ YES ☐ NO **COMPLETION DATE:** _____**Are electrical outlets working?** ☐ YES ☐ NO **# BASEMENT:** _____ **# 1st FLOOR:** _____ **# 2nd FLOOR:** _____

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Please confirm ALL HARDWOOD FLOOR INSTALLATION AREAS as per submitted plans and take-offs (if applicable).

Please be prepared to discuss the floor direction or provide the design/drawing for the hardwood floor installer.

Are there any additional hardwood floor areas added? ☐ YES ☐ NO AREAS: _____

Special Thresholds: ☐ YES ☐ NO AREAS: _____

Special Patterns: ☐ YES ☐ NO AREAS: _____

Fireplace Hearth: ☐ YES ☐ NO Miter Corners: ☐ YES ☐ NO Details: _____

Casing installed | painted: ☐ YES ☐ NO COMPLETION DATE: _____

Casing requires cutting: ☐ YES ☐ NO

Baseboards installed | painted: ☐ YES ☐ NO COMPLETION DATE: _____

Base Shoe to be installed in all areas? ☐ YES ☐ NO Base Shoe Profile Size: _____

Areas with no base shoe: _____

Basement Floor Subfloor: ☐ CONCRETE ☐ PLYWOOD ☐ Other _____

Is Concrete Subfloor Leveled & Primed? ☐ YES ☐ NO COMPLETION DATE: _____

Is Floor-to-Concrete REDUCER Required? ☐ YES ☐ NO Pieces & Length: _____

ADDITIONAL NOTES/COMMENTS:

VERIFIED & SUBMITTED BY: _____ DATE: _____